



## Role-Based Assessment Checklist

### ADMISSIONS/INTAKE COORDINATOR

#### Skills:

- Excellent communicator
- Rapport with physicians, facility discharge planners/case managers
- Clinical background
- Patient advocate
- Understand clinical capabilities of facility staff, specialty programs available, etc.
- Organized, structured

#### Processes:

- Late arrivals/weekends/holidays
- Ability to take referrals from home, particularly within 30 days of DC from SNF
- Referral/intake processing – electronic vs. paper, documentation management system
- Receipt of transfer/hospital documentation
- Scheduling

#### Educational Opportunities:

- Clinical programming – facility/provider clinical strengths, clinical competencies
- Referral development
- PDPM and other payment models

### MDS COORDINATOR

#### Skills:

- Strong clinical evaluator
- Organized, structured
- Excellent understanding of reimbursement in the SNF – Med A (PDPM), Managed Care, Med B, Medicaid, etc.

#### Processes:

- IDT meetings
- Triple check
- Software capabilities – interfacing, diagnosis code alerts
- Assessment timeframes – first/last 3 days for GG, 7-day lookback for 5-day
- RUG-IV to PDPM transition – IPA



Educational Opportunities:

- ICD-10 coding – primary diagnosis, comorbidities for nursing, NTA, and SLP PDPM categories
- Nursing CMGs
- Section GG
- OSA and IPA completion
- BIMS and staff cognitive assessment
- Transitions of care – discharge readiness

## **NURSE MANAGER/DIRECTOR OF NURSING**

Skills:

- Strong clinical evaluator
- Organized, structured
- Excellent understanding of reimbursement in the SNF – Med A (PDPM), Managed Care, Med B, Medicaid, etc.

Processes:

- IDT meetings
- Triple check
- Assessment timeframes –first/last 3 days for GG, 7-day lookback for 5-day
- Diagnosis coding – primary, comorbidities (nursing, NTA, SLP)
- Restorative nursing programming
- Late arrivals/weekends/holidays
- Ability to take referrals from home, particularly within 30 days of DC from SNF
- Transfer/hospital documentation
- Clinical competencies/skills development

Educational Opportunities:

- ICD-10 coding – primary diagnosis, comorbidities for nursing, NTA, and SLP PDPM categories
- Nursing CMGs
- Section GG
- OSA and IPA completion
- BIMS and staff cognitive assessment
- Restorative nursing programming
- Transitions of care – discharge readiness



## **DIRECTOR OF REHAB**

### Skills:

- Strong clinical evaluator
- Organized, structured
- Excellent understanding of reimbursement in the SNF – Med A (PDPM), Managed Care, Med B, Medicaid, etc.

### Processes:

- IDT meetings
- Triple check
- Assessment timeframes
- Software capabilities – interfacing, diagnosis code alerts
- Scheduling – individual, group, concurrent
- Restorative nursing programming

### Educational Opportunities:

- ICD-10 coding – primary diagnosis, comorbidities
- Section GG
- Group therapy
- Treatment planning – determining intensity
- Transitions of care – discharge readiness
- Restorative nursing programming – training, competency assessment of restorative aides